

9 INTERNATIONAL BIENNIAL OF LANDSCAPE ARCHITECTURE

ROSA BARBA INTERNATIONAL LANDSCAPE PRIZE

A QUICK TUTORIAL TO CHECK YOUR INSCRIPTION!



.....Team and Project Registration

..Right released & Payment page

STEP 0

Check if your name is already in our database!



Put your society

STEP 3

Put your collaborators information (name,



STEP 2 ENTER AUTHORS INFO!

You can add different authors (holder-1,2,3 etc..).

is marked with (*).

All the fields corresponding to the holder-1 must be completed! You can choose the information to enter for the other holders!

REMEMBER TO UPLOAD YOUR PICTURE! It must be 12x20cm (portrait format), jpg or png 300dpi.

name (optional!)

surname and function).



STEP 5

Introduce a little summary of your project (preferably in English), 1000 characters.

Articulation | projects of connection, as infrastructure, large streets or even green spaces between buildings; Transition | projects "hinge" between two different systems (river/city, sea-city);

STEP_4 ENTER YOUR PROJECT INFO!

| Regeneration | projects of restoration, re-planting, reuse of landscape

Intersection | squares, point of intersection in the city.

is marked with (*).

We suggest to fill correctly all the optional fields in order to offer the Jury the most complete project information.

STEP 6 UPLOAD YOUR PROJECT

It must be 12x20cm or 20x12xm (portrait or landscape format).

Just JPG or PNG, 300 dpi.

You must upload at least 3 of the project!





ISTEP 7

Read and the legal condition.

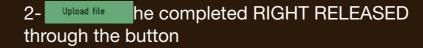
SEND YOUR SUBMISSION, clicking on Send button!

Just wait few seconds and you will be led to a second page.

STEP 8 THE RIGHT RELEASED

To publish your project we need the RIGHT RELEASE OF THE SUBMITTED MATERIAL.

1 - DOWNLOAD the .doc document and complete it with the name of the pictures you sent us and the signature of the author.



Make sure there is the author signature!



DOWNLOAD







STEP 9 THE PAYMENT METHODS

To finalize your submission you have to do the payment of the registration fee.

60€ EXCLUDING VAT(12,60€). The final amount payable is 72,60€.

1- ONLINE PAYMENT

Through your credit card.





Complete the field with your data and finalize the payment. If the payment was successful you will automatically receive a copy of the INVOICE to your e-mail address.

2- A BANK TRANSFER

BIC/SWIFT: CASDESBB IBAN ES58 3183-0800-85-0000004234 Addressed to "COAC-Biennal de Paisatge"

Type on the concept your NAME, SURNAME, ID NUMBER (*for the Spanish "numero de colegiado" or NIF) and PROJECT CODE (you visualize it in the payment page and in the email we sent you!)

REMEMBER TO UPLOAD YOUR RECEIPT OF THE PAYMENT.

We will send you a copy of the invoice.



How to subscribe your project to Rosa Barba International Landscape Prize

step by step!



1)WHERE CAN I FIND THE ON-LINE FORM INSCRIPTION?

The on-line form is available at the web site: www.coac.net/landscape

Select in the left part: ROSA BARBA PRIZE, and then REGISTRATION or directly go to the page: http://www.coac.net/landscape/premi e.html

You can find the registration form in different languages (English, Spanish, Catalan and Chinese). Select the language you prefer. We are ready to start!



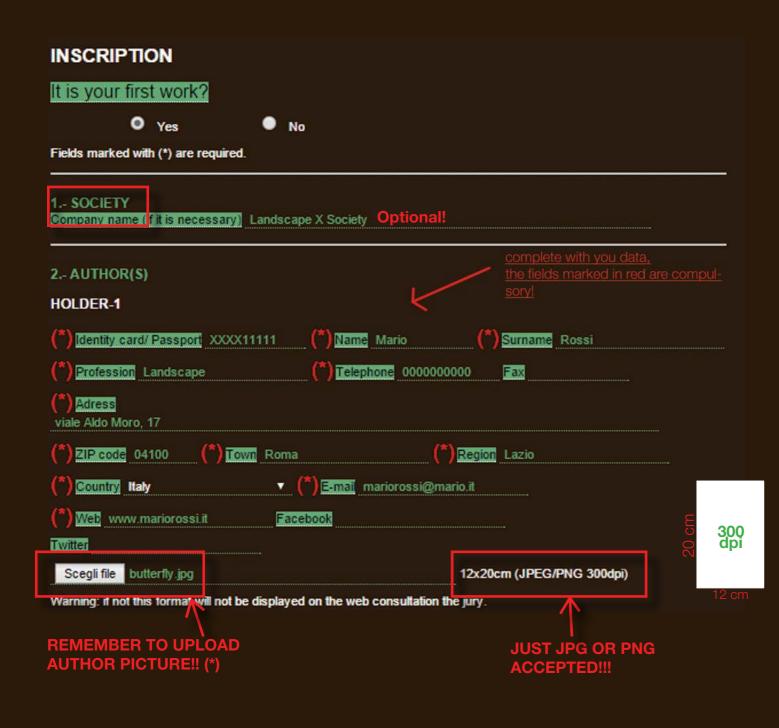
STEP 0: IS IT YOUR FIRST WORK SENT TO ROSA BARBA PRIZE?

If the answer is NOT, it means you have already sent an inscription to the Rosa Barba Prize, this year or in the past editions and we will probably have your information saved. Just check it, INTRODUCING
YOUR SURNAME. If your name is on the list, the system will ask you to introduce just your e-mail.

You don't need to fill the gaps of the HOLDER-1, because we already have your data. However if you want to update it, you can change your data introducing again the information. If you don't need to update your data, you can skip this passage and go the HOLDER-2, 3.. Etc.

If your answer is YES, or if the system can't find your surname, you can't avoid any step.





STEP 1: SOCIETY

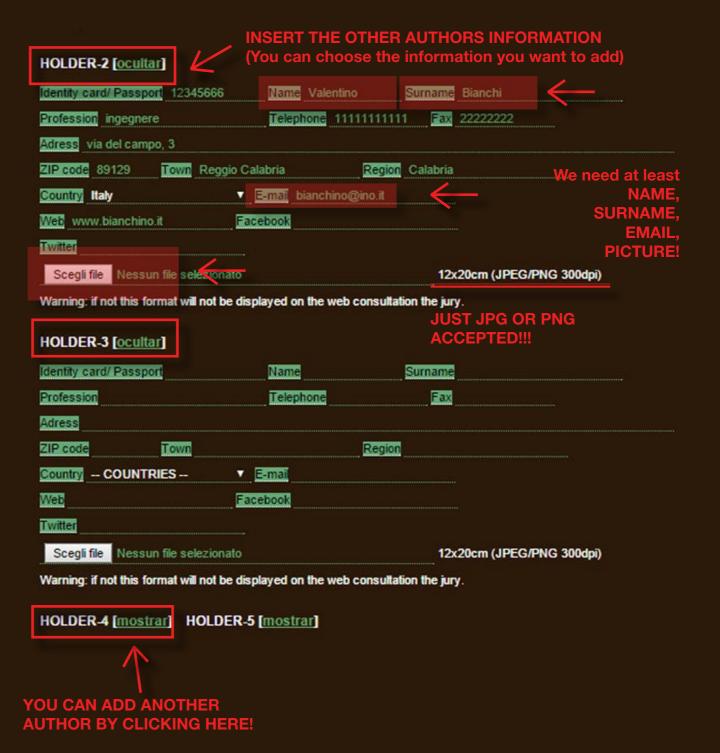
Introduce the name of your society. This is an optional field.

STEP 2: AUTHOR(S)

In this part you should enter the author information. You can enter more then one author, but we need the complete information of at least one of the authors (HOLDER-1). All the fields corresponding to the Holder-1 must be completed! Compulsory information is marked with (*).

If you have a Facebook or Twitter profile, you can add it, but this information is not compulsory. If you decide to introduce them, an automatic link will be created in the page of your project, in the biennial atlas. http://www.arquitectes.cat/iframes/paisatge/cat/atles.php?lan=cat

REMEMBER TO <u>UPLOAD AUTHOR PICTURE!</u> It must be 12x20cm (portrait format), jpg or png 300 dpi.



If a project has been realized by different authors, you can add the author name and information by clicking "show/mostrar", next to HOLDER-X. We suggest to complete with all the fields. However completing all the fields of the AUTHOR-2, ATHOR-3 etc is not compulsory. We need at least NAME, SURNAME, EMAIL AND PICTURE.

STEP 3: COLLABORATORS

Enter your collaborators information (name, surname and function). We don't need the picture of the collaborators

STEP 4: PROJECT CARD

Now it's time to ENTER your PROJECT information!

We need the name of your project (*), and the translation of it in English and Spanish. Also in this case compulsory information is marked with (*). We suggest to fill correctly all the optional fields in order to offer the Jury the most complete project information.

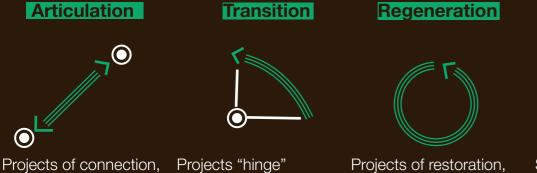


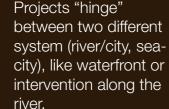
The projects submitted to the Rosa Barba International Landscape Prize will be divided in four categories, by the <u>action that the project has on its surrounding</u>. You will find this division in the exposition (that will take place in the COAC from September 29th to October 1st), in the catalogue

http://www.arguitectes.cat/iframes/paisatge/cat/atles.php?lan=cat&lan=er

You can have a look to this page, selecting the research for categories, to find some examples of project for each category.

(that will be published in 2018) and in the Online Biennial Atlas, available at the website:





Projects of restoration, re-planting, re-use of landscape.

Squares, point of intersection in the city.

Intersection

AWARD SUBCATEGORIES

as infrastructure, large

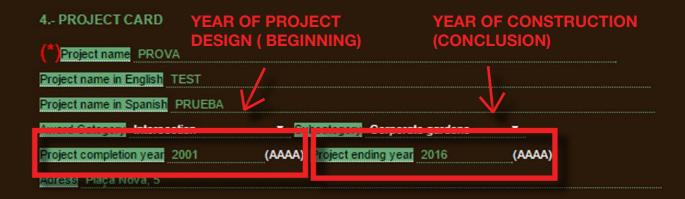
streets or even green

spaces between

buildings

Choose the subcategory from the list. The subcategories define the typology of the project.

DON'T WORRY IF YOU ARE NOT SURE ABOUT THE CATEGORY, WE WILL ENTER THIS INFORMATION FOR YOU!



In the 4th section of the online form, the only compulsory field is the project name (*). However we suggest to fill correctly all the optional fields in order to offer the Jury the most complete project information.

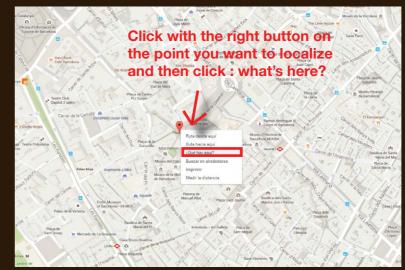


HOW TO ENTER THE ADDRESS AND THE UTM COORDINATES

We need the complete address and the UTM coordinates to localize the project, in this format: Address (name of the street, number)

UTM: 41.384394, 2.17291

You can find it easily on Google map.





Town/Emplacement Barcelona	Provinc	ce/Region Catalunya		
Country Spain	▼ Surface 1000	Unit of measurement	m2	1
Cost 100€/m2 Specify unit (€/	m²) (\$/m²) (€/ha) (\$/ha)			
Type of customer	private company	public ad	ministration	REMEMBER
CLIENT NAME Company X	Constructio	n company		TO SPECIFY
Site managment				THE UNITS OF
Maintenance manager	Cost	ts of maintenance 20	(€/m²)	MEASUREMENT
Other information of interest bla	bla			

STEP 5: PROJECT SUMMARY

Insert a little text about the project, in which you explain your aims, give a description of the intervention and a valuation of the results reached.

The text can't exceed the maximum of 1000 characters, spaces included and it should be preferably in English.

5.- PROJECT SUMMARY

Proposal purpose, project description, valuation of the finished work		
	Remaining characters:	957 / 1000
preferibly in ENGLISH, max 1000 characters!		

SIEP 6

UPLOAD YOUR PROJECT IMAGES! 12X20 cm (portrait or landscape format /300 dpi). Pay attention to the file you upload and to their dimension! The system will not accept the file if they are bigger then 2MB.

6.- GRAPHICAL DOCUMENTATION



STEP 7:

If you have completed correctly all the form, now it's the time to submit it. Just read and accept the legal conditions, and click on the SEND button.

If everything is correct you will visualize on the screen another page: THE PAYMENT PAGE.

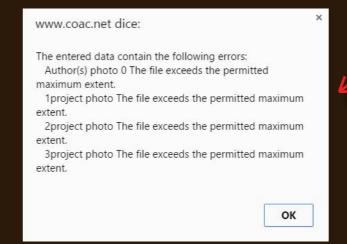
7.- PAYMENT

The inscription has a price of 60€ without VAT (72,60€) for each presented project.

I have read and accept legal conditions , announcement bases and assignment of rights document.

Erase all data

Send



If you upload files bigger then 2MB, you will display this window and you need to go back to the nline form

SECOND PAGE Right released & Payment page 2

Now we have all your data and your images uploaded correctly. You will see the code of your project. You have almost finished your inscription, just two steps left: the right released upload and the inscription fee payment. If you don't see this page correctly, don't worry, check your e-mail. We have sent you your PROJECT CODE, the link of your project and the link of the payment page.

STEP 8: THE RIGHT RELEASED

To publish your project we need the RIGHT RELEASE OF THE SUBMITTED MATERIAL.

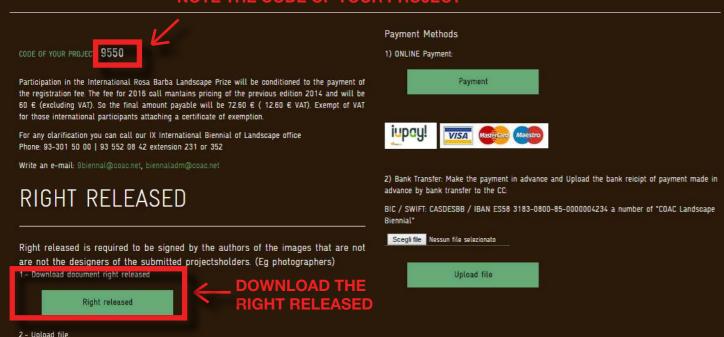
1 - DOWNLOAD the .doc document and complete it with the name of the images you sent us and the signature of the author.

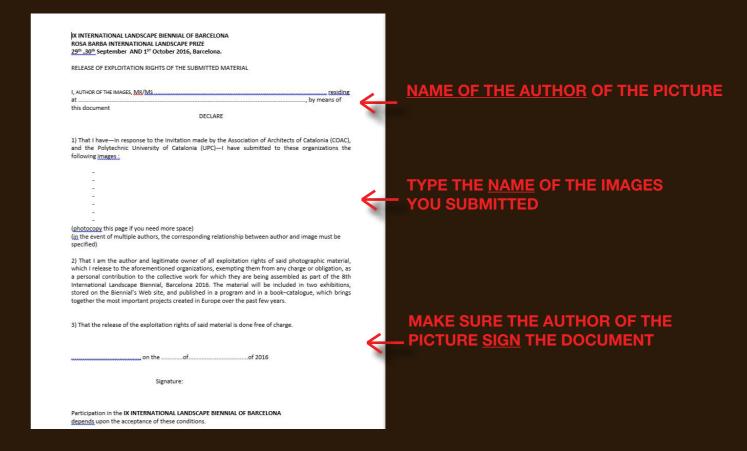
PAYMENT

Scegli file Nessun file selezionato

Upload file

NOTE THE CODE OF YOUR PROJECT





You can find the download link of the RIGHT RELEASED, also on this page http://www.arquitectes.cat/en/landscape-biennale-cesi%C3%B3n-de-derechos

2- UPLOAD the completed RIGHT RELEASED through the button "select file", and then clicking UPLOAD FILE. For any problem in the upload you can send an email to biennaladm@coac with this document attached, and specifying the name and the code of your project.

RIGHT RELEASED

Right released is required to be signed by the authors of the images that are not are not the designers of the submitted projectsholders. (Eg photographers)

1.- Download document right released



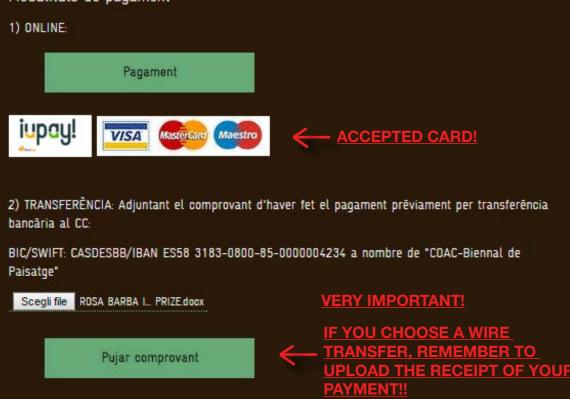
UPLOAD THE RIGHT RELEASED, <u>COMPLETED</u> AND <u>SIGNED</u> FROM THE AUTHOR OF THE IMAGES! And click UPLOAD.

For any problem in the upload, you can send it by email to: biennaladm@coac.net

STEP 9: THE PAYMENT

Modalitats de pagament

Fitxer Pujat Correctament!



The last step to conclude your inscription is the payment of the registration fee. The fee for the 2016 call is 60€ (EXCLUDING VAT). So the final amount payable will be 72,60 € (12,60 € VAT). Exempt of VAT for those international participants attaching a certificate of exemption.

We will also send you an email with your PROJECT CODE and the link to the payment page.

You can choose between two methods of payment:

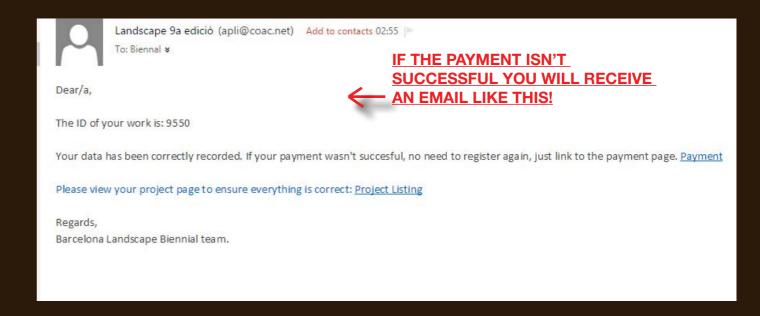
1) ONLINE

(Accepted card on the picture above) - We suggest this method!

DADES DE FACTURACIÓ						
Nom cla	Primer cognom	m	Segon cognom		NICE	DT VOUD DA
NIF 4444444	Mail	claudiamartelli@live.it	Telèfon		INSE	RT YOUR DA
ipus via	Nom	0,1	Detall carrer		Codi postal 89129	
Població reggio calabria	Província	ir ir	País			
RODUCTES						
escripció				Import	Tipus IVA	Import amb IVA
nscripció premi Rosa Barba				60 €	21.0%	72,6 €
OTAL COMPRA						
					I	mport total amb IVA
mport total compra						72,6€
		Г	Comprar			

Complete the field with your data and finalize the payment. If the payment was successful you will automatically receive a copy of the INVOICE to your e-mail address.

If the payment didn't work correctly, you will receive this e-mail, and you have to do the payment again, choosing between the two methods.



2) WIRE TRANSFER

BIC/SWIFT: CASDESBB IBAN ES58 3183-0800-85-0000004234 Addressed to "COAC-Biennal de Paisatge"

Type on the <u>concept your PROJECT CODE</u> (you visualize it in the payment page and in the email we sent you!), <u>NAME, SURNAME, ID NUMBER</u> (*for the Spanish "numero de colegiado" or NIF) and PROJECT CODE.

Remember to UPLOAD / SEND BY EMAIL TO biennaladm@coac.net the PAYMENT RECEIPT, and write us the data of the person/society you want the invoice to be addressed to. We will send you a copy of the invoice.

For any problem or to make sure that everything is correct contact our office:

biennaladm@coac.net 9biennal@coac.net projectemillores.map@gmail.com

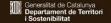
or call the number: +34.93.306.78.00 (ext. 231 i 352) +34 93 552 08 42







































































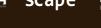














































Avenue COAC Plaça nova 5, 2nd floor 08002 Barcelona / Catalonia / Spain Telephone: +34.93.552.08.42 +34.93.306.78.00 (ext. 231 i 352)

biennala 9bie biennal.pais Bier

Avenue ETSAB Diagonal 649, 5th floor 08002 Barcelona / Catalonia / Spain

Telephone: +34 93 401 64 11

Coordination

IX International Biennial Team

Marina Cervera i Alonso de Medina

Claudia Martelli Maria Andreina Guzmán Ibon Doval Tania Vadalà Qian Lyuanian Wu Huan Sining Zhang Daniela Sánchez Sáez

Jean Monnet Centre Of Excellence			
e Dely Master of Arts in Computer Union Studies in the Western Ferrorchies			
adm@coac.net			
nnal@coac.net			
nnalwcoac.nel			
otac@una adu			
atge@upc.edu			
nnial@coac.net			
ii iiai@coac.i ict			
.net/landscape			
<u>, Heviai iuscape</u>			
.cat/landscape			
10001000000			